

UTAH INFRASTRUCTURE AGENCY (UIA)

BOARD MEETING MINUTES
DECEMBER 9, 2024
8:30 AM

UTOPIA FIBER OFFICES
5858 SOUTH 900 EAST
MURRAY, UTAH 84121

Board Members Present:

**Board Members Joining
Electronically:**

Derek Oyler – Brigham City, Chair
Brenda Moore – Murray City, Second Vice Chair
Zach Bloxham – Layton City, Third Vice Chair
John Flores – West Valley City
Nate Rockwood – Midvale City
Mayor Carolyn Lundberg – Lindon City
Jason Sant – Alternate, Payson City

Board Members Absent:

Brant Hanson – Centerville City, First Vice Chair
Brenn Bybee – Orem City
Brett Christensen - Payson City

Officers Present:

Nicole Cottle – UIA General Counsel

**Officers Joining
Electronically:**

Roger Timmerman – UIA Chief Executive Officer
Jason Roberts – UIA Secretary/Treasurer

Others Present:

Christa Evans – UTOPIA Board Secretary
Jeff Erwin – UTOPIA Chief Operations Officer
Blaine Clegg – UTOPIA IT Manager

**Others Joining
Electronically:**

Aaron Leach – UTOPIA Chief Technology Officer
Laura Lewis – Financial Advisor, Lewis Robertson & Burningham

1. WELCOME AND INTRODUCTIONS

The UIA Board of Directors held a board meeting on Monday, December 9, 2024. The meeting was live streamed to allow public viewing. UIA Chair Derek Oyler (Brigham City) called the meeting to order at 8:32 AM and welcomed all attendees.

UIA Total Votes Present: 331
UIA Majority Vote: 220
UIA 2/3 Vote: 293

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2. APPROVAL OF MINUTES – SEPTEMBER 9, 2024

- [LINK: Substance of matters proposed, discussed or decided](#)
- There were no corrections to the minutes

ACTION: Zach Bloxham (Layton City) MOVED to approve the minutes from the UIA Board Meeting held September 9, 2024. Brenda Moore (Murray City) SECONDED the motion. A voice vote was taken - vote was unanimous.

3. 2025 BOARD MEETING SCHEDULE

- [LINK: Substance of matters proposed, discussed or decided](#)
- Mr. Oyler presented this item
- Regular meetings are scheduled every other month on the second Monday of each month
- October is an exception due to Columbus Day

ACTION: Brenda Moore (Murray City) MOVED to approve the 2025 Board Meeting Schedule. Zach Bloxham (Layton City) SECONDED the motion. A voice vote was taken - vote was unanimous.

4. DISCUSSION OF UIA'S FRAUD RISK ASSESSMENT

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Jason Roberts, UIA Secretary/Treasurer
- Required to be done each year by State Auditor's Office
- UIA's end score is 340, putting the entity in the low-risk category
- If Board Members and employees sign a statement committing to conduct themselves with ethical behavior, it would move UIA into the very low-risk category; Mr. Roberts intends to do this before the end of the first quarter of 2025
- Written policies that can be added to increase the score as well:
 - Reporting Fraud & Abuse Policy
 - Credit & Purchasing Card Policy
 - Cash Receipting & Deposits

5. OPEN & PUBLIC MEETINGS ACT TRAINING

- [LINK: Substance of matters proposed, discussed or decided](#)
- Ms. Nicole Cottle, UIA General Counsel, presented this item
- Training video from State Auditor was shown
 - Small change from last year relating to chance meetings

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6. UIA FINANCIAL UPDATE

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Jason Roberts, UIA Secretary/Treasurer
- Projected budget vs. adopted budget as of October 31, 2024
 - Highlighting the Marketing Budget, Mr. Roger Timmerman shared that door-to-door sales will be utilized by the agency to increase sales in specific areas
- Financial charts
 - 10 Year Monthly Recurring Revenue (Combined UIA & UTOPIA)
 - UIA Revenue v. Bond Obligation

7. UIA NETWORK UPDATE

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented by Mr. Roger Timmerman, UIA Chief Executive Officer
- Reviewed subscriber report
 - Milestone 70,000 subscribers passed across all systems and partnerships
 - Finished the buildout of West Haven, aside from some individual HOAs

8. ADJOURN

- [LINK: Substance of matters proposed, discussed or decided](#)
- Board Members keep an ear out for anything going on legislatively that may affect the organization

There being no further business of the UIA Board of Directors, the meeting held on Monday, December 9, 2024, adjourned at 9:12 AM.

I hereby certify the foregoing to be a true and accurate record of the proceedings of this meeting of the UIA Board of Directors.

Jason Roberts, UIA Secretary

Approved this 10th day of February, 2025